

Institutional Exemption Testing

A student may receive credit for courses by passing an exemption examination.

The following conditions govern credit by exemption exam:

- Student may not be currently enrolled in the class for which exemption is attempted
- An exemption exam may not be attempted during the same term for which student withdrew from the course he/she is attempting to exempt
- Credit by exam is prohibited for any course in which a grade of “D” or “F” has been earned by the student
- An exemption exam can be taken only once
- No more than 23 semester credit hours may be earned by institutional credit exam
- Payment of applicable exemption exam fee must be made prior to taking the exemption exam. Charges for the exam are nonrefundable and are not covered by financial aid
- No fee shall be charged to students taking an exam to validate competency following completion of required modules in a learning support class

Credit by exam is recorded as “EX” on the transcript and is not included in the calculation of grade point average. Successful completion is defined as 70% or above.

Institutional exemption exams are available for:

- ALHS 1011
- ALHS 1040*
- ALHS 1090
- BUSN 1100
- BUSN 1440**
- CIST 1001
- CIST 1130
- ENGL 1010
- MATH 1011
- MATH 1012
- MATH 1013
- PHLT 1050***
- COMP 1000

* ALHS 1040 - must provide proof of current American Heart Association Adult Provider (BLS/AED) Certification prior to registration for this test.

** Requires successful completion of BUSN 1100 course or exemption test.

*** See test administrator for qualifications and restrictions prior to registering for this test.

NOTE: Additional examinations may be developed. Direct inquiries regarding examinations for other courses to the Admissions Director at 912-262-9567.