



**Local Board of Directors Meeting  
August 15, 2019**

**Board Members Present**

Ted Buford, Chair  
Kurt Davis  
Lee Gowen  
Artie Jones, Jr.  
Dewayne Johns  
Lee Lewis, Vice Chair  
Gwen Mungin  
Toni Nelson  
Jason Rubenbauer  
Joel Varnedoe

**Staff Members Present**

Dr. Glenn Deibert, President  
Chad Boyett, Executive Director of Facilities  
Eva Byrd, Project Manager  
Karla Eubanks, Vice President for Student Affairs  
Katrena Felder, Executive Director of Adult Education  
Derrell Harris, Executive Director of Information Technology  
Vince Jackson, Vice President for Institutional Effectiveness  
Natasha King, Executive Assistant to the President  
Melissa Lamb, Vice President for Administrative Services  
Amanda Morris, Vice President for Academic Affairs  
Lonnie Roberts, Provost  
Stephanie Roberts, Director of Institutional Advancement  
Pete Snell, Vice President for Economic Development

**Board Members Absent**

Joy Burch-Meeks

**Staff Members Absent**

None

**Guests**

Honorable Karen Batten, Brantley County Probate Judge  
Travis Page, Okefenoke REMC Operations Manager

**CALL TO ORDER**

The Coastal Pines Technical College (CPTC) Local Board of Directors met Thursday, August 15, 2019, at 12:01 p.m. at Okefenoke Rural Electric Membership (OREMC) in Nahunta, Georgia. Ted Buford, CPTC Local Board Chair, called the meeting to order.

**SWEARING IN OF NEW BOARD MEMBERS – Judge Karen Batten**

Judge Karen Batten administered the following Oath of Office to new board member Kurt Davis.

“I, Kurt Davis, do solemnly swear (or affirm) that I will truly and faithfully discharge all duties required of me by law as a member of the Board of Directors of Coastal Pines Technical College, to the best of my ability. I do further solemnly swear (or affirm) that I am not the holder of any public money due this State unaccounted for; that I am not employed by the College in any capacity other than as a local board member; that I am not the holder of any office of trust under the government of the United States (except postmaster), nor of either of the several states, nor any foreign state, and I am otherwise qualified to hold said office, according to the Constitution of the United States and of this State. So help me God.”

### **APPROVAL OF AGENDA**

*Upon a motion to approve by Gwen Mungin, a second by Artie Jones Jr., the CPTC Local Board of Directors unanimously approved the agenda.*

### **APPROVAL OF MINUTES**

*Upon a motion to approve by Lee Lewis, a second by Artie Jones Jr., minutes of the July 18, 2019, CPTC Local Board of Directors' meeting were unanimously approved.*

### **OKEFENOKE RURAL ELECTRIC MEMBERSHIP (OREMC) PRESENTATION – Dewayne Johns**

Okefenoke REMC serves 35, 000 commercial, industrial and residential customers in Southeast Georgia and Northeast Florida. Their mission is to provide members with power that is both highly reliable and cost effective as well as improve the quality of life for both members and employees. Board members viewed a short video of OREMC's rebuilding of the line to Cumberland Island, Georgia.

### **DUAL ENROLLMENT PRESENTATION – Chad Swanson**

Chad Swanson, Dean for Academic Affairs, Secondary Initiatives, gave a brief update and shared some key talking points on the College's dual enrollment programs.

Highlighted during the presentation were the innovative partnerships being utilized by Appling County High School, Coastal Pines Technical College and local business and industry for training and for instructional labs to deliver new dual enrollment programs. Key business and industry concepts discussed include: (1) the use of a Baxley hair salon for Cosmetology students to perform their hands-on training, (2) the use of Woody Folsom dealerships for some of the hands-on training for Automotive and Diesel courses and (3) the willingness of local industry to provide experienced/credentialed employees to teach the new Cosmetology, Automotive, Diesel, Timber Harvesting and Construction dual enrollment certificates.

### **CABINET REPORTS (Full reports uploaded to Dropbox seven (7) days prior to meeting.)**

#### **Office of Administrative Services – Melissa Lamb**

Board members received a handout of the College's budget report showing the actual year-to-date revenue and expenditures for the College.

#### **Office of Student Affairs – Karla Eubanks**

As of August 14, 2019, the College's pre-registration for Fall Semester is 2,843. Enrollment for Fall Semester 2018 was 3,470. The pre-purge goal is set at 3,990. The College still has many returning and dual enrollment students to register.

A second Free Application Day for Fall Semester applicants was held July 23, 2019. A total of 217 free applications were processed that day. The total free applications for Fall Semester is 359.

The highest ranked 58 practical nursing students were selected to fill the cohorts on the Alma, Baxley and Golden Isles Instructional Sites.

Online Applications for selection of the Spring Practical Nursing and Associate of Science (ASN) nursing programs were released the first two weeks in July. ASN evaluations began August 8, 2019. Several rounds of evaluations will take place up until the deadline of September 24, 2019.

**Office of the President – Dr. Glenn Deibert**

Since 2018, the Technical College System of Georgia (TCSG) staff have been working with faculty from the 22 technical colleges and statewide business and industry groups to evaluate and update the instructional program curriculum. The TCSG staff will continue this process through the end of 2019 and well into 2020. Thus far, at the request of employers, most programs have been significantly reduced in length and new certificates are being proposed that incorporate a module style format. Last week the first group of program areas (10 programs) were voted on and approved by the presidents. Four more groups are currently being evaluated and should be approved this year as well.

The picture below shows the Camden County Campus block and structural steel work as of August 1, 2019. The project continues to be on schedule, possibly even a few days ahead of schedule.



On August 6, 2019, the Governor directed state agencies to submit budget reduction proposals for the current fiscal year as well as next fiscal year. The directive told department heads to expect a 4% cut in their monthly funding effective October 1, 2019. An additional 6% cut is expected for fiscal year 2021.

Commissioner Arthur indicated TCSG's Technical Education program is exempt from the 4% reduction in amended FY2020 and the 6% reduction in FY2021. Thus, CPTC's anticipated reductions for the system will be \$1,611,308 for FY 2020 (4% reduction) and \$2,416,962 for the FY 2021 (6% reduction).

**UPCOMING EVENTS**

The next CPTC Local Board of Directors' meeting is scheduled for September 19, 2019, 12:30 p.m. on the Jesup Instructional Site.

The next CPTC Commencement Ceremony is scheduled for September 12, 2019, 7:00 p.m. at the Waycross Middle School Auditorium.

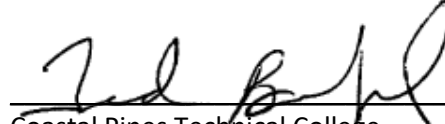
The 2019 annual TCDA leadership conference is scheduled for October 28-30, 2019, at the Hyatt Regency in Savannah, Georgia.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:36 p.m. A brief tour of Okefenokee REMC's building and operations followed.



Coastal Pines Technical College  
President



Coastal Pines Technical College  
CPTC Local Board Chair or Vice Chair