



**Local Board of Directors Meeting
October 28, 2019**

Board Members Present

Ted Buford, Chair
Artie Jones, Jr.
Dewayne Johns
Lee Lewis, Vice Chair
Gwen Mungin
Jason Rubenbauer

Staff Members Present

Dr. Glenn Deibert, President
Natasha King, Executive Assistant to the President
Melissa Lamb, Vice President for Administrative Services
Lonnie Roberts, Provost
Stephanie Roberts, Director of Institutional Advancement

Board Members Absent

Kurt Davis
Lee Gowen
Joy Burch-Meeks
Toni Nelson
Joel Varnedoe

Staff Members Absent

None

Guests

Larry Paulk, CPTC Foundation Trustee
Bill Higginson, CPTC Foundation Trustee
Miriam Murray, CPTC Foundation Trustee

CALL TO ORDER

The Coastal Pines Technical College (CPTC) Local Board of Directors met Monday, October 28, 2019, at 6:54 p.m. at the Cotton Exchange in Savannah, Georgia. Ted Buford, CPTC Local Board Chair, called the meeting to order.

APPROVAL OF AGENDA

Upon a motion to approve by Gwen Mungin, a second by Jason Rubenbauer, the CPTC Local Board of Directors unanimously approved the agenda as edited.

APPROVAL OF MINUTES

Upon a motion to approve by Artie Jones Jr., a second by Dewayne Johns, minutes of the September 19, 2019, CPTC Local Board of Directors' meeting were unanimously approved.

NEW PROGRAM REQUESTS – Dr. Glenn Deibert

Dr. Glenn Deibert made a recommendation to approve the following new programs:

- Cybersecurity – Associate of Applied Science
- Cybersecurity – Diploma

- Automotive Maintenance and Light Repair Technician, TCC
- Diesel Truck Maintenance Technician, TCC

Upon a motion to approve by Jason Rubenbauer, a second by Artie Jones Jr., the CPTC Local Board of Directors unanimously approved the new programs listed above.

CABINET REPORTS (Full reports uploaded to Dropbox seven (7) days prior to meeting.)

Office of Administrative Services – Melissa Lamb

Board members received a handout of the College's budget report showing the actual year-to-date revenue and expenditures for the College.

Office of Institutional Advancement – Stephanie Roberts

CPTC will hold a free application day for Spring Semester enrollment November 5, 2019.

The CPTC Foundation agreed to move over \$5000 into the Free Application Day fund in order to have one for Spring Semester. The Terry Thomas Funds would not cover the cost of another Free Application Day. Stephanie Roberts will submit next year's grant application to the Terry Thomas Foundation no later than October 31.

Office of the President – Dr. Glenn Deibert

EMSI Economic Impact Study

At the State Board of the Technical College System of Georgia October Meeting, Commissioner Arthur received approval to contract with EMSI to conduct an economic impact study of TCSG. EMSI will produce a report on the impact of all TCSG programs (Tech Ed, Adult Ed, Economic Development, Quick Start, and Workforce Development) for the system as a whole. EMSI will also produce college reports to show the impact for all programs offered within each college's service delivery area.

TCSG-265 Camden Campus Construction Update

The pictures below show the Camden County Campus and the progress made as of October 9, 2019. The project continues to be on schedule, possibly even a few days ahead of schedule and will be dried in very soon.



College and Career Academies

The College has numerous school systems in the 13 county service delivery area interested in applying for a College and Career Academy. Dr. Glenn Deibert will provide more detailed information at an upcoming Local CPTC Board meeting.

OPEN DISCUSSION

November 21, 2019, CPTC Local Board Meeting – Proposal to Reschedule

Dr. Glenn Deibert requested approval to move the November 21, 2019, CPTC Local Board of Directors' meeting to December 5, 2019.

The December 5 Board meeting will be held at Southern Eagle in Pierce County. In addition to a short presentation and possible tour from Southern Eagle, the Pierce IDA will give a brief presentation on what they do. The Pierce County Sheriff's Office will be providing lunch.

Upon a motion to approve by Artie Jones Jr., a second by Gwen Mungin, the CPTC Local Board of Directors unanimously approved rescheduling the November 21 meeting to December 5.

UPCOMING EVENTS

On December 12, 2019, CPTC will host its annual Christmas luncheon for the faculty, staff, retirees, Board of Directors and Foundation Trustees. The luncheon will be on the Jesup Instructional Site. Electronic invitations will be emailed out to everyone.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:20 p.m. The next CPTC Local Board of Directors' meeting is scheduled for December 5, 2019, 12:00 p.m., at Southern Eagle in Blackshear, Georgia.



Coastal Pines Technical College
President



Coastal Pines Technical College
CPTC Local Board Chair or Vice Chair