



**Local Board of Directors Meeting  
July 16, 2020**

**Board Members Present**

Lee Lewis, Chair  
Dialo Cartwright  
Kurt Davis  
Artie Jones, Jr.  
Toni Nelson, Vice Chair  
Jason Rubenbauer  
Joel Varnedoe

**Staff Members Present**

Dr. Glenn Deibert, President  
Chad Boyett, Executive Director of Facilities  
Karla Eubanks, Vice President for Student Affairs  
Derrell Harris, Executive Director of Information Technology  
Vince Jackson, Vice President for Institutional Effectiveness  
Natasha King, Executive Assistant to the President  
Melissa Lamb, Vice President for Administrative Services  
Lonnie Roberts, Provost  
Stephanie Roberts, Director of Institutional Advancement  
Pete Snell, Vice President for Economic Development

**Board Members Absent**

Lee Gowen  
Dewayne Johns

**Staff Members Absent**

Eva Byrd, Project Manager  
Katrena Felder, Executive Director of Adult Education  
Amanda Morris, Vice President for Academic Affairs

**Guests**

Gwen Mungin  
Lauralee Beauregard, Marketing Coordinator

**CALL TO ORDER**

The Coastal Pines Technical College (CPTC) Local Board of Directors met Thursday, July 16, 2020, at 12:19 p.m. in room 1165 of the Golden Isles Instructional Site. Lee Lewis, CPTC Local Board Chair, called the meeting to order.

**APPROVAL OF AGENDA**

*Upon a motion to approve by Jason Rubenbauer, a second by Kurt Davis, the CPTC Local Board of Directors unanimously approved the agenda.*

**SOCIAL MEDIA PRESENTATION – Lonnie Roberts & Lauralee Beauregard**

Lonnie Roberts and Lauralee Beauregard presented the digital marketing report from CoxNext (Cox Media) showing a more detailed analysis of the social media information from CPTC's FY20 digital marketing campaign.

## **ACTION ITEMS**

### **Approval of Minutes**

*Upon a motion to approve by Jason Rubenbauer, a second by Dialo Cartwright, minutes of the June 18, 2020, CPTC Local Board of Directors' meeting were unanimously approved.*

### **Program Termination Request – Lonnie Roberts**

Lonnie Roberts made a recommendation that the Computed Tomography Specialist program be terminated due to low or no current enrollment.

*Upon a motion to approve by Artie Jones, a second by Kurt Davis, the CPTC Local Board of Directors unanimously approved terminating the Computed Tomography Specialist program.*

## **CABINET REPORTS (Full reports uploaded to Dropbox seven (7) days prior to meeting.)**

### **Office of Administrative Services – Melissa Lamb**

Board members received a handout of the College's budget report showing the actual year-to-date revenue and expenditures for the College.

The FY2021 state allocation was received from TCSG July 1 and included a 10% budget reduction from the FY2020 state allocation. The FY2021 budgets will be entered into PeopleSoft during the week of July 27, 2020.

### **Office of Economic Development – Dr. Pete Snell**

Three Career Ready Certificate training sessions have been tentatively scheduled. These sessions will be two-week entry-level training programs for CPTC's adult education students. The students who participate in the training programs are guaranteed interviews from several of Glynn County's manufacturing and hospitality employers. The \$30,000 Rotary International grant will be used to fund these training sessions.

### **Office of Institutional Effectiveness – Vince Jackson**

The FY2021 Perkins Budget (\$561,610) and the Local Perkins Plan have been approved.

The USDA grant for the automotive technology equipment at the Baxley Instructional Site for the FY2021 year has been approved. The total amount of the grant awarded was **\$93,365**. The scissors lift was removed from the project.

### **Office of Student Affairs – Karla Eubanks**

The College received \$879,069 in CARES Act funds to award to students. As of June 3, awards totaling \$628,250 have been disbursed to 925 students.

Approximately 250 students could be awarded if they completed their 2019-2020 FAFSA and financial aid file. Each of these 250 were emailed and texted to notify them of the possibility of a CARES Act award. As of July 2, six of these students have completed their files and will be awarded. Any funds remaining available after the second cohort has received their allocation will be distributed to all eligible students who were attending classes on March 13 in a similar manner based on summer semester credit hour enrollment, though the award amounts will be smaller.

**Office of the President – Dr. Glenn Deibert**

On May 6, 2020, the U.S. Department of Education released Title IX rules on sexual harassment. Due to their backgrounds and training, the College has identified three individuals (Kelly Lanier, Grover Harrell and Sarah Rowin) to serve as either a decision-maker or an advisor during sexual harassment proceedings. The new process takes effect August 12, 2020.

The construction of the new Camden campus is still ahead of schedule. Replacement of concrete walkways, landscaping and other finishing touches are being completed on a daily basis.



As the College moves closer to material completion of the new Camden Campus, the timeline dates continue to shift.

The FY2021 budget includes a 10% reduction across the agency in lieu of the initial 14% reduction plan. Section 50 of the document also includes the bond package in which TCSG has nine items.

On June 30, 2020, the Governor signed the FY2021 budget. The budget includes \$3,000,000 for a Regional College and Career Academy in Baxley. The President's Office is taking the initial lead on this project so all communication should go through this office until further notice.

**Open Discussion**

Dr. Glenn Deibert announced that, effective December 31, 2020, he will be retiring from the Technical College System of Georgia.

**Upcoming Events**

The next CPTC Local Board of Directors' meeting is scheduled for August 20, 2020, at 12:00 p.m. on the Waycross Campus.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:18 p.m.

A handwritten signature in blue ink that reads "Glenn Deibert".

Coastal Pines Technical College  
President

A handwritten signature in blue ink that reads "Lee Lewis".

Coastal Pines Technical College  
CPTC Local Board Chair or Vice Chair