



**CPTC Foundation and Local Board of Directors Meeting
August 11, 2022**

Board Members Present

Lee Lewis, Chair
Ted Buford
Dialo Cartwright
Artie Jones, Jr.
Jason Rubenbauer
Ralph Staffins, III

Board Members Absent

Kurt Davis
Gwen Mungin
Dewayne Johns
Joel Varnedoe

CPTC Foundation Members Present

J. Kelly Brooks
Dr. Bonnie Davis
Eric Denty
Bill Gross – Call In
Bill Higginson – Call In
Larry Paulk, Chair – Call In
Donna Poe
James Willis
Woody Woodside

CPTC Foundation Members Absent

Edie Baxley
Phil Martin
Mike Maloy
Miriam Murray
Tommy Nimmer
Shaun O’Quinn
Bruce Tison
Guylee Washington

Staff Members Present

Lonnie Roberts, President
Chad Boyett, Executive Director of Facilities
Katrena Felder, Executive Director of Adult Education
Derrell Harris, Executive Director of Information Technology
Vince Jackson, Vice President for Institutional Effectiveness
Ethan Johnson, Campus Police Chief
Natasha King, Executive Assistant to the President
Amanda Morris, Vice President for Academic Affairs
Karla Nordone, Vice President for Student Affairs
Stephanie Roberts, Director of Institutional Advancement
Dr. Pete Snell, Vice President for Economic Development
Tammy Thornton, Project Specialist

Staff Members Absent

Eva Byrd, Project Manager
Melissa Lamb, Vice President for
Administrative Services

Special Guests

John Kennedy, CPTC RPA Winner
Stephen Green, CPTC SkillsUSA National Winner
Lauralee Beauregard, Marketing Coordinator
Lindy Cisco, Student Activities Coordinator

CALL TO ORDER

The Coastal Pines Technical College (CPTC) Local Board of Directors and CPTC Foundation met Thursday, August 11, 2022, at 12:00 p.m. in the Ballroom at the Westin Marriott on Jekyll Island. Lonnie Roberts, CPTC President, opened the meeting with a welcome and Lee Lewis gave the invocation.

Lee Lewis, CPTC Local Board Chair, called the CPTC Local Board of Directors' meeting to order at 12:45 p.m. and introduced the CPTC Local Board members in attendance.

APPROVAL OF AGENDA

Upon a motion to approve by Jason Rubenbauer, a second by Artie Jones Jr., the CPTC Local Board of Directors unanimously approved the agenda as edited.

ACTION ITEMS

Approval of Minutes

Upon a motion to approve by Artie Jones Jr., a second by Dialo Cartwright, minutes of the July 21, 2022, CPTC Local Board of Directors' meeting were unanimously approved.

New Program Requests – Amanda Morris

Amanda Morris made a recommendation to approve the following new programs:

- Healthcare Reimbursement and Compliance Specialist (HRA1), TCC
- Geriatric Care Assistant (GC51), TCC

Upon a motion to approve by Ted Buford, a second by Jason Rubenbauer, the CPTC Local Board of Directors unanimously approved the new programs listed above.

FY23 Program Specific Fee Request – Amanda Morris

Amanda Morris made a recommendation to approve the following fee increase:

- EZDOT Cost Recovery Fee (TCSG approval not required)
 - Increase the EZDOT Fee from \$141 to \$155 for the CDL Program, effective Fall 2022 Semester.

Upon a motion to approve by Ralph Staffins, III, a second by Artie Jones, Jr., the CPTC Local Board of Directors unanimously approved the EZDOT Fee increase listed above.

UPCOMING MEETING

The next CPTC Local Board of Directors' meeting is scheduled for September 15, 2022, at 12:00 p.m. in room 1458 on the Waycross Campus.

CPTC FOUNDATION MEETING

Lee Lewis turned the meeting over to Larry Paulk, CPTC Foundation Chair. Since Mr. Paulk was attending by phone, Eric Denty, Vice Chair, was asked to lead the Foundation Meeting. Mr. Denty introduced the CPTC Foundation Trustees in attendance and proceeded with Action Items.

ACTION ITEMS

Approval of Minutes

Foundation Trustees were sent a copy of the May 11, 2022, minutes in the CPTC Foundation drop box, and a printed copy was on hand at the meeting.

Upon a motion to approve by Dr. Bonnie Davis, a second by Donna Poe, minutes of the May 11, 2022, CPTC Foundation's meeting were unanimously approved.

Financials

Bill Higginson briefly discussed the CPTC Foundation's quarterly financial report showing the actual revenue and expenditures through July 31, 2022. Foundation Trustees were sent a copy of the financial report in the CPTC Foundation drop box, and a printed copy was on hand at the meeting. As of July 31, 2022, the financial report shows as a total of \$2,022,742.04 in assets. The profit and loss statement for January 2022 through July 31, 2022, shows a net loss of \$135,412.52. Looking at the Profit and Loss Statement for the month of July 2022 only, the Foundation has a net income of \$42,203.98.

Upon a motion to approve by Judge Kelly Brooks, a second by Donna Poe, the CPTC Foundation unanimously approved the financial reports as presented.

UPCOMING CPTC FOUNDATION MEETING

The date and location of the next CPTC Foundation meeting has yet to be determined.

PRESENTATIONS & INTRODUCTIONS

Amanda Morris introduced Mr. John Kennedy, CPTC's Rick Perkins Award (RPA) winner. Mr. Kennedy expressed his appreciation in being chosen as the College's 2022 Rick Perkins instructor of the year as well as his excitement in representing CPTC in the regional Rick Perkins competition.

Lindy Cisco introduced Stephen Green, CPTC's 2022 SkillsUSA National winner. Mr. Green proceeded to share how CPTC has made a positive impact on his life.

COLLEGE UPDATE – Lonnie Roberts

CPTC Board and Foundation Trustee members received a brochure outlining the College's AY2023 Funding Needs. A brief discussion followed.

UPCOMING EVENTS

The next CPTC graduation ceremony is scheduled for Thursday, September 22, 2022, 7:00 p.m. in the Miller Lecture Hall on CPTC's Waycross campus.

The annual John P. Pike Memorial CPTC Scholarship Golf Tournament has been scheduled for October 14, 2022, at the Okefenokee Country Club.

The 2022 TCDA/TCFA Fall Leadership Conference is scheduled for October 24-26, 2022, at the Hyatt Regency in Savannah.

ADJOURNMENT

There being no further business, the meeting adjourned at 1:35 p.m.



Coastal Pines Technical College
President



Coastal Pines Technical College
CPTC Local Board Chair or Vice Chair