



**CPTC Foundation and Local Board of Directors Meeting
August 24, 2023**

Board Members Present

Lee Lewis, Chair
Ted Buford
Dialo Cartwright
Artie Jones, Jr.
Jason Rubenbauer
Ralph Staffins, III
Summer Stipe

Board Members Absent

Kurt Davis
Dewayne Johns
Kristina Foreman

CPTC Foundation Members Present

Edie Baxley
Judge Kelly Brooks
Eric Denty
Bill Gross
Bill Higginson
Miriam Murray
Larry Paulk
Donna Pie
Bruce Tison
Guylee Washington
James Willis
Woody Woodside

CPTC Foundation Members Absent

Dr. Bonnie Davis
Phil Martin
Tommy Nimmer
Shaun O'Quinn

Staff Members Present

Lonnie Roberts, President
Chad Boyett, Executive Director of Facilities
Eva Byrd, Project Manager
Katrena Felder, Executive Director of Adult Education
Derrell Harris, Executive Director of Information Technology
Vince Jackson, Vice President for Institutional Effectiveness
Ethan Johnson, Campus Police Chief
Lanie Jonas, Vice President for Administrative Services
Natasha King, Executive Assistant to the President
Amanda Morris, Vice President for Academic Affairs
Karla Nordone, Vice President for Student Affairs
Stephanie Roberts, Executive Director of College Advancement
Dr. Pete Snell, Vice President for Economic Development
Tammy Thornton, Project Specialist

Staff Members Absent

None

Special Guests

Mike Long, TCSG State Board Member (1st Congressional District)
Lauralee Beauregard, CPTC Marketing Coordinator
Lauren McCullough, CPTC Student Navigator
Grace Roberts, CPTC GOAL Winner

CALL TO ORDER

The Coastal Pines Technical College (CPTC) Local Board of Directors and CPTC Foundation met Thursday, August 24, 2023, at 12:00 p.m. at the Westin Marriott on Jekyll Island. Lonnie Roberts, CPTC President, opened the meeting with a welcome and Lee Lewis gave the invocation.

Lee Lewis, CPTC Local Board Chair, called the CPTC Local Board of Directors' meeting to order at 12:48 p.m. and introduced the CPTC Local Board members in attendance.

APPROVAL OF AGENDA

Upon a motion to approve by Ralph Staffins, III, a second by Artie Jones Jr., the CPTC Local Board of Directors unanimously approved the agenda.

ACTION ITEMS

Approval of Minutes

Upon a motion to approve by Ralph Staffins, III, a second by Ted Buford, minutes of the July 20, 2023, CPTC Local Board of Directors' meeting were unanimously approved.

Program Termination Requests – Amanda Morris

Amanda Morris made a recommendation to terminate the following programs:

- Business and Customer Service Technology, TCC
- Surgical Technology, Diploma

The request to terminate the Business and Customer Service Technology, TCC is due to no enrollment.

The Surgical Technology Diploma program is being phased out by the surgical technology accreditation agency. All institutions must cease offering the diploma level and only teach the degree level program.

Upon a motion to approve by Artie Jones Jr., a second Dialo Cartwright, the CPTC Local Board of Directors unanimously approved to terminate the programs listed above.

UPCOMING MEETING

The next CPTC Local Board of Directors' meeting is scheduled for September 21, 2023, at 12:00 p.m. in rooms 4136 and 4137 on the Jesup Instructional Site.

CPTC FOUNDATION MEETING

Lee Lewis turned the meeting over to Larry Paulk, CPTC Foundation Chair. Mr. Paulk introduced the CPTC Foundation Trustees in attendance and proceeded with action items.

ACTION ITEMS

Approval of Minutes

Foundation Trustees were sent a copy of the June 21, 2023, minutes in the CPTC Foundation drop box, and a printed copy was on hand at the meeting.

Upon a motion to approve by Dr. Edie Baxley, a second by Judge Kelly Brooks, minutes of the June 21, 2023, CPTC Foundation's meeting were unanimously approved.

Financials

Bill Higginson briefly discussed the CPTC Foundation's quarterly financial report showing the actual revenue and expenditures through July 31, 2023. Foundation Trustees were sent a copy of the financial report in the

CPTC Foundation drop box, and a printed copy was on hand at the meeting. As of July 31, 2023, the financial report shows as a total of \$2,013,528.11 in assets. The profit and loss statement for January 2023 through July 31, 2023, shows a net income of \$40,620.98.

Upon a motion to approve by Judge Kelly Brooks, a second by Donna Poe, the CPTC Foundation unanimously approved the financial reports as presented.

UPCOMING CPTC FOUNDATION MEETING

The next CPTC Foundation meeting is scheduled for November 8, 2023, at 12:00 p.m. on the Baxley Instructional Site.

PRESENTATIONS & INTRODUCTIONS

Lauren McCullough introduced Grace Roberts, CPTC's 2023 Georgia Occupational Award of Leadership (GOAL) winner. Ms. Roberts proceeded to share how CPTC has made a positive impact on his life.

COLLEGE UPDATE – Lonnie Roberts

CPTC Board and Foundation Trustee members received a brochure outlining the College's AY2024 Funding Needs. A brief discussion followed.

UPCOMING EVENTS

The annual John P. Pike Memorial CPTC Scholarship Golf Tournament has been scheduled for October 20, 2023, at the Okfeenokee Country Club.

The 2023 TCDA/TCFA Fall Leadership Conference is scheduled for October 23-25, 2023, at the Hyatt Regency in Savannah.

ADJOURNMENT

There being no further business, the meeting adjourned at 1:45 p.m.



Coastal Pines Technical College
President



Coastal Pines Technical College
CPTC Local Board Chair or Vice Chair