



**CPTC Foundation and Local Board of Directors Meeting
August 22, 2024**

Board Members Present

Lee Lewis, Chair
Ted Buford
Dialo Cartwright
Kristina Foreman
Artie Jones, Jr.
Jason Rubenbauer
Ralph Staffins, III
Summer Stipe

Board Members Absent

Kurt Davis
Dewayne Johns

CPTC Foundation Members Present

Edie Baxley
Eric Denty
Ben Easterling
Bill Higginson
Miriam Murray
Larry Paulk
Donna Poe
Bruce Tison

CPTC Foundation Members Absent

Judge Kelly Brooks
Phil Martin
Shaun O'Quinn
Guylee Washington
James Willis

Staff Members Present

Lonnie Roberts, President
Lauralee Beauregard, CPTC Marketing Coordinator
Chad Boyett, Executive Director of Facilities
Katrena Felder, Executive Director of Adult Education
Derrell Harris, Executive Director of Information Technology
Ethan Johnson, Campus Police Chief
Lanie Jonas, Vice President for Administrative Services
Natasha King, Executive Assistant to the President
Stephanie Roberts, Executive Director of College Advancement
Dr. Pete Snell, Vice President for Economic Development
Daniel Smith, Information Technology Supervisor

Staff Members Absent

Eva Byrd, Project Manager
Amanda Morris Foreman, Executive Vice President & VP for Academic Affairs
Vince Jackson, Vice President for Institutional Effectiveness
Carley McDonald, Vice President for Student Affairs
Tammy Thornton, Project Specialist

Special Guests

Mike Long, TCSG State Board Member (1st Congressional District)
Meaghan Harkleroad, Dean for Academic Affairs

CALL TO ORDER

The Coastal Pines Technical College (CPTC) Local Board of Directors and CPTC Foundation met Thursday, August 22, 2024, at 12:00 p.m. at the Westin Marriott on Jekyll Island. Lonnie Roberts, CPTC President, opened the meeting with a welcome and Lee Lewis gave the invocation.

Lee Lewis, CPTC Local Board Chair, called the CPTC Local Board of Directors' meeting to order at 12:40 p.m. and introduced the CPTC Local Board members in attendance.

APPROVAL OF AGENDA

Upon a motion to approve by Arite Jones Jr., a second by Dialo Cartwright, the CPTC Local Board of Directors unanimously approved the agenda.

ACTION ITEMS

Approval of Minutes

Upon a motion to approve by Artie Jones Jr., a second by Janson Rubenbauer, minutes of the July 18, 2024, CPTC Local Board of Directors' meeting were unanimously approved.

New Program Request – Lonnie Roberts

Lonnie Roberts made a recommendation to approve the following new program:

- Naval Machine Tool Apprentice, TCC

Upon a motion to approve by Jason Rubenbauer, a second by Ralph Staffins, III, the CPTC Local Board of Directors unanimously approved the new program listed above.

UPCOMING MEETING

The next CPTC Local Board of Directors' meeting is scheduled for September 19, 2024, at 12:00 p.m. in room 1128 on the Camden Instructional Site.

CPTC FOUNDATION MEETING

Lee Lewis turned the meeting over to Larry Paulk, CPTC Foundation Chair. Mr. Paulk introduced the CPTC Foundation Trustees in attendance and proceeded with action items.

ACTION ITEMS

Approval of Minutes

Foundation Trustees were sent a copy of the June 12, 2024, minutes in the CPTC Foundation drop box, and a printed copy was on hand at the meeting.

Upon a motion to approve by Dr. Edie Baxley, a second by Bruce Tison, minutes of the June 12, 2024, CPTC Foundation's meeting were unanimously approved.

Financials

Bill Higginson briefly discussed the CPTC Foundation's quarterly financial report showing the actual revenue and expenditures through July 31, 2024. Foundation Trustees were given a printed copy of the financial report at the meeting. As of July 31, 2024, the financial report shows as a total of \$2,224,147.16 in assets. The profit and loss statement for January 2024 through July 31, 2024, shows a net income of \$93,760.68.

Upon a motion to approve by Judge Eric Denty, a second by Donna Poe, the CPTC Foundation unanimously approved the financial reports as presented.

UPCOMING CPTC FOUNDATION MEETING

The next CPTC Foundation meeting is scheduled for November 6, 2024, at 12:00 p.m. on the Waycross Campus.

PRESENTATIONS & INTRODUCTIONS

Lonnie Roberts introduced Meaghan Harkleroad, CPTC's Rick Perkins Award (RPA) winner. Mrs. Harkleroad

expressed her appreciation in being chosen as the College's 2024 Rick Perkins instructor of the year as well as her excitement in representing CPTC in the regional Rick Perkins competition.

COLLEGE UPDATE – Lonnie Roberts

CPTC Board and Foundation Trustee members received an update on the College's accomplishments made during the 2024 academic year.

UPCOMING EVENTS

The annual John P. Pike Memorial CPTC Scholarship Golf Tournament has been scheduled for October 18, 2024, at the Okefenokee Country Club.

The 2024 TCDA/TCFA Fall Leadership Conference is scheduled for October 21-23, 2024, at the Hyatt Regency in Savannah.

ADJOURNMENT

There being no further business, the meeting adjourned at 1:44 p.m.



Coastal Pines Technical College
President



Coastal Pines Technical College
CPTC Local Board Chair or Vice Chair