



Office of Financial Aid  
 Waycross Campus (912) 287-6584  
 Jesup (912) 427-5800  
 Alma (912) 632-0951  
 Camden (912) 510-3327  
 Hazlehurst (912) 379-0041  
 Baxley (912) 367-1700  
 Golden Isles (912) 262-4999  
 Website: [www.coastalpines.edu](http://www.coastalpines.edu)

**Federal Work-Study  
 Application Request**  
 Form: **FWSR1819**  
 Aid Year: 2018-2019

I am applying for the Federal Work-Study program at Coastal Pines Technical College. If eligible and offered a position, I understand that I may work only the number of hours authorized to work each semester, without special permission. I also understand that I may not work more than a maximum of 20 hours per week, if authorized, and maintain Satisfactory Academic Progress in order to be eligible to continue in this program and must be enrolled in at least 6 semester credit hours each semester. I also certify that I am a recipient of the Federal PELL Grant program, do not have ANY criminal history and am not prevented from lawfully becoming employed in this country because of visa or immigration status. Note: a criminal background check and proof of citizenship/immigration status will be required prior to offer of Federal Work-Study Employment at CPTC.

Enter full name		900 _ _ _ _ _	
Full Name (last, first, and middle initial)		Student ID Number	
Enter address		Enter email	
Street Address (include apt. no.)		CPTC Email Address	
Enter city, state, zip		Enter phone #	
City	State	Zip Code	Phone Number
Enter program of study		Enter grad date	
Program of Study		Anticipated Graduation Date	

Position Desired: \_\_\_\_\_

**Please note times available to work for the current semester:**

<u>Fall 2018</u>	<u>Spring 2019</u>	<u>Summer 2019</u>
Monday _____	Monday _____	Monday _____
Tuesday _____	Tuesday _____	Tuesday _____
Wednesday _____	Wednesday _____	Wednesday _____
Thursday _____	Thursday _____	Thursday _____

Skills and abilities: (Check all that apply)

- |                                                   |                                         |                                      |                                           |
|---------------------------------------------------|-----------------------------------------|--------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Typing (Speed/WPM) _____ | <input type="checkbox"/> Filing/Imaging | <input type="checkbox"/> Computer    | <input type="checkbox"/> Communication    |
| <input type="checkbox"/> Office Machines          | <input type="checkbox"/> Telephone      | <input type="checkbox"/> Switchboard | <input type="checkbox"/> Microsoft Office |
| <input type="checkbox"/> Tutor (Math/Reading)     | <input type="checkbox"/> Adult Literacy | <input type="checkbox"/> Office Work | <input type="checkbox"/> Library          |

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY OFFICE OF FINANCIAL AID**

Student has Financial Need:  Yes  No If No, Reason for Ineligibility: \_\_\_\_\_

Maximum Hours Eligible to Work: \_\_\_\_\_ Semester: \_\_\_\_\_

BANNER Program of Study: \_\_\_\_\_

Financial Aid Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

"Coastal Pines Technical College does not discriminate on the basis of race, color, national origin, gender, age or disability. Any violation of or questions related to Title IX should be directed to Karla Eubanks, Vice President for Student Affairs, at (912) 427-5899 or [keubanks@coastalpines.edu](mailto:keubanks@coastalpines.edu). Any violation of or questions related to Section 504 should be directed to Cathy Montgomery at (912) 427-6265 or [cmontgomery@coastalpines.edu](mailto:cmontgomery@coastalpines.edu).