ASSOCIATE OF SCIENCE IN NURSING

Jesup Campus Competitive Admissions

Requirement Booklet

January 2025

Revised 2/19/2024

Full Approval Granted: September 9, 2021
ACEN Accredited May 2023
Georgia Board of Nursing
237 Coliseum Drive
Macon, GA 31217-2858
(478) 207-1640
http://sos.ga.gov/georgia-board-nursing

Associate of Science in Nursing (ASN) Program
Jesup Campus
Acceptance Procedures

Admission to the Coastal Pines Technical College Associate of Science in Nursing (ASN) Program is academically competitive. Prospective students will be ranked by scores and the top candidates will be admitted to the upcoming class, based solely on the approved admissions criteria. Applications and CPTC admission requirements submitted after the posted deadlines will not be accepted. The deadline for the **January 2025 class is October 4, 2024**. Students will be notified by mail regarding their acceptance status after the evaluation process is complete. *Acceptance/Denial letters will be mailed out late October.*

Application for Admission Process:

1. Submit CPTC Application for Admission from the CPTC website, www.coastalpines.edu, along with the $25 application fee unless you are a returning student. Select the major of Interdisciplinary Studies.

2. Submit proof of lawful presence and Georgia residency such as a valid state driver's license, birth certificate, and Georgia Income Tax return from 2023. (Applicants must be at least 18 years of age prior to starting any RNSG classes and must be a U.S. citizen or eligible non-citizen).

3. Submit official transcripts for high school diploma/GED and all colleges attended. Send to: Coastal Pines Technical College, Admissions Office.

ASN Program Selection Requirements:

4. **All ASN required core/prerequisite courses must be completed by end of summer semester of the year you are applying, except for the following**:
    a. Humanities elective*
    b. Psychology*
    c. General Elective core elective*

    *You may take one or all the courses (4 a-c) during Fall semester awaiting decision on entry to program. However, **all required core/prerequisites** courses must be completed with a grade of 'C' or higher prior to entry into the nursing program.

    Again, all prerequisite core classes, except for Humanities elective, Psychology, and General Elective core MUST be completed by the end of summer semester of the year you are applying. For example, if you plan to apply for the Spring 2025 cohort (January 2025) all your prerequisites must be completed by the end of summer semester, except for 4a-c listed above. Additionally, the math and sciences must be completed within 5 years. Clarification on math and science timelines is noted below.

5. A minimum prerequisite GPA requirement for selection to the ASN program is 2.80 for the competitive admission courses. If a prerequisite course has been taken twice, the higher of the two

attempts will be used. Successful completion of a prerequisite course means earning a grade of "C" or better. BIOL 2113, BIOL 2113L, BIOL 2114, BIOL 2114L, BIOL 2117, BIOL 2117L, and MATH 1111/1101 **will not be accepted if completed before summer 2019**. Courses that the student has exempted and/or articulated for credit do not qualify for competitive admission points. Any course taken twice with a grade of D or F will result in a two-year waiting period for eligibility to apply for the ASN program

ASN Program prerequisite science and math courses are as follows:

Less than 5 years old as of July 1, 2019:
- a. BIOL 2113 Anatomy and Physiology I
- b. BIOL 2113L Anatomy and Physiology I Lab
- c. BIOL 2114 Anatomy and Physiology II
- d. BIOL 2114L Anatomy and Physiology II Lab
- e. BIOL 2117 Introductory Microbiology
- f. BIOL 2117L Introductory Microbiology Lab
- g. Math 1111 College Algebra or 1101 Math Modeling

These ASN Program prerequisite math and science courses must be completed by completion of summer semester and must be no older than 5 years. No exceptions. See #7.

6. Take the Pre-Admission Assessment (HESI) exam with the following sections: Math, Science (Anatomy and Physiology), Reading Comprehension, Critical Thinking, and the two Style/Profile sections. The Math, Science, and Reading Comprehension scores will be used in the competitive scoring process.

7. After completing all required courses and the HESI exam, completion of the Application for Selection is needed to review your records. The link to the Application for Selection for the ASN Program, found on the Coastal Pines Technical College website, www.coastalpines.edu, will be available on March 18, 2024, and will close October 4, 2024.

5-year deadline examples for ASN Program prerequisite science and math courses:

For Applicants SPRING 2025 Cohort:
All Math and Sciences – Cannot be older than Summer 2019
Spring 2019 – No - expired
 Summer 2019 - Yes
 Fall 2019 - Yes

For Applicants SPRING 2026 Cohort:
All Math and Sciences – Cannot be older than Summer 2020
Spring 2020 - No - expired
Summer 2020 - Yes
Fall 2020 – Yes

For Applicants SPRING 2027 Cohort:
All Math and Sciences – Cannot be older than Summer 2021
Spring 2021 - No - expired
Summer 2021- Yes
Fall 2021- Yes

The following courses do not have a time limit requirement.

No time limited on these courses:

    a.   ENGL 1101Composition and Rhetoric
    b.   PSYC 1101 Introductory Psychology
    c.   Area IV (Humanities Elective)
    d.   One General Elective Core from Area I, II, III, or IV

Competitive Admission GPA Scoring and Ranking Rubric:

Each area (GPA and HESI) will be worth 50% of your competitive ranking.

GPA	Score	HESI	Score
4.0	50	100	50
3.9	49	99	49
3.8	48	98	48
3.7	47	97	47
3.6	46	96	46
3.5	45	95	45
3.4	44	94	44
3.3	43	93	43
3.2	42	92	42*
3.1	41*	91	41
3.0	40	90	40
2.9	39	89	39
2.8	38	88	38
Total		Total	

The two scores will be added together, and this will be your competitive score/ranking.

*For example, if your GPA is 3.1 you are awarded 41 points for GPA and if your HESI conversion score was 92, you are awarded 42 points for HESI totaling your ranking score as 83 (41 +42).

- All ASN applicants must complete and obtain the minimum score on the ASN Pre-Admission Assessment (HESI) exam before being accepted into the ASN Program. The ASN Pre- Admission Assessment (HESI) exam includes the following sections: Math, Science (Anatomy and Physiology), Reading Comprehension, Critical Thinking and two style/profile sections. CPTC *strongly* recommends that applicants not take the HESI exam until completion of BIOL 2114 Anatomy and Physiology II (and Lab). Only two attempts are allowed for applicants to complete the Math, Science, Reading Comprehension and Critical Thinking sections with a minimum composite score of "75" on each
- Remediation is strongly encouraged for any applicant who is unsuccessful (on any section) after the first HESI exam, before retaking any section(s) of the HESI. Copies of the HESI Admission Assessment Exam Review, 5th Edition (ISBN# 9780323582261) are reserved in all CPTC Libraries for student use in-house. In addition, the HESI review book is also available for online purchase at www.elsevier.com and HESI A2 is available to download. The HESI A2 entrance exam score is acceptable for two (2) years from the date (month and year) it is taken.
- Applicants who do not achieve a score of "75" on each section of the ASN Pre-Admission (HESI) exam after two (2) attempts will not be considered for admission into the ASN Program but may reapply to the ASN Program after one year. At the time of readmission, the applicant can retake the ASN Pre-Admissions (HESI) exam to attempt to obtain the required scores for ASN Program admission. Again, two attempts will be allowed to meet the qualifying ASN Pre-Admission (HESI) exam scores.
- HESI Competitive Admission Scoring: Cumulative HESI score for Math, Science, Reading Comprehension and Critical Thinking will be used to determine the competitive score. Your score will be converted to a percentage score, for example, 300 would equate to

100% score. [OBJ]

All students are subject to the competitive admissions selection process for the ASN program. The number of selected students for any given semester will be based on the number of available clinical openings in the program. Overall, the number of students selected may vary by semester. All ASN program openings are competitive; therefore, it is not guaranteed that a higher GPA will progress within a specific semester.

Tiebreaker: In the event of a tie in ranking, the following will be used to break the tie for the students involved:
- First – Highest HESI Science Score
- Second – Highest HESI Math Score
- Third – Highest overall College GPA.

These tiebreakers will be used in the order presented above and will proceed until the tie is broken.

Applicants who were previously in the CPTC ASN program and did not successfully complete the program for any reason, will not be eligible for selection to start the ASN program for 2 years from the semester of last attendance.

Once accepted into the ASN program, all students must complete a Health Examination and Clinical Health Requirements (i.e., vaccinations). Please recognize if you defer vaccination, you may not be able to be placed clinically. We cannot guarantee clinical placement if you choose to be unvaccinated. If we cannot place you in a clinical setting, you will not be able to progress in the ASN program. This is not a college or TCSG (Technical College System of Georgia) policy, however, it may be a clinical agency policy and we must abide by the policy.

A Criminal Background check and Drug Screen are required prior to clinical placement. If a clinical agency refuses a student due to criminal background check or drug screen, the student will not be able to progress. Again, TCSG nor CPTC refuse placement based on these items, only the clinical agency can refuse.

A current American Heart Association Health Care Provider BLS (Basic Life Support) CPR card is required of all ASN students prior to starting clinicals. No other CPR cards are acceptable. This information will be shared in acceptance packets provided to students at the program orientation.

Coastal Pines Technical College
HESI TESTING FOR FUTURE ASN STUDENTS

HESI Testing Exam Fee: $90.00 (Evolve Exam Fee and Administration Fee)
Dates: Ongoing throughout the year.

A Study Guide is available:
1) for purchase through your Evolve account: Admission Assessment Exam Review, 5th Edition, by HESI,
   ISBN: 9780323582261 at an approximate cost of $40.
2) in libraries on Jesup, Waycross and Golden Isles sites for in-house study

CPTC requires the following sections on the HESI exam: Math, Science (Anatomy and Physiology), Reading Comprehension, Critical Thinking, and two Style/Profile sections.

To register, pay, and schedule the HESI Entrance Exam please click here. You may also
go to www.eventbrite.com/d/ga--waycross/cptc-hesi-for-asn-students"/

You have all worked extremely hard to get to this point and we are excited for you to take this next step!

After your registration is complete, if you experience any technical difficulties, please contact the
 HESI Support Hours:
·   Phone: 1-800-222-9570
·   Monday – Sunday: 6am –12am (CST)

*You can choose to purchase 1 retake exam. To schedule a 2nd exam please click here. or go to
www.eventbrite.com/d/ga--waycross/cptc-hesi-for-asn-students"/*
*If you want more information about the Associate of Science in Nursing program, please email Gloria Jackson at
gjackson@coastalpines.edu or phone 912.427.5819 and leave a detailed message and phone number.*

Associate of Science in Nursing (ASN) Program Student Checklist

Your CPTC admissions file must be complete before being accepted into the Associate of Science in Nursing Program. The following checklist is provided for your personal use to help ensure your file is completed by the posted deadline.

☐ Complete all prerequisite requirements by the end of Summer Semester, prior to completing the Application for Selection for the ASN program. You may take electives, Psychology/General Elective/Humanities elective during Fall semester as this is not required before applying but must be completed before starting the ASN program.

☐ Complete CPTC Application for Admission and pay the $25 Application (if not a returning student). Applications are available through the college website: www.coastalpines.edu. Click on the Admissions Application button, which refers to the type of student you are (regular, dual enrollment or veteran).

☐ Provide Proof of Age and Lawful Presence Verification. (i.e., Birth Certificate, Driver's License). If you are a resident of Georgia, provide proof of Georgia residency as well.

☐ Provide an official copy of your high school transcript or GED transcript to any CPTC Admissions Office.

☐ Provide an official copy of ALL college and/or technical college transcripts to the CPTC Admissions Office.

☐ Take the Pre-Admission ASN Assessment Exam (HESI). The exam covers Math, Science (Anatomy and Physiology), Reading Comprehension, Critical Thinking, and two style/profile sections. Please follow sign up directions noted in this guide.

☐ Complete the Application for Selection for the ASN Program. The application opens March 8, 2024 and will close October 4, 2024.

☐ Complete your Financial Aid at www.FAFSA.ed.gov. CPTC Federal School Code is: 005511

General or Financial Aid Questions? Call any CPTC Campus office: Alma 912-632-0951, Baxley 312-367-1700, Camden 912-510-3327, and Golden Isles 912-262-4999, Hazlehurst 912-379-0041, Jesup 912-427-1959, Waycross 912-287-6584.

Required Courses

Course #	Prerequisites	Course Description	Completion Date	Grade	Cr. Hr.	Contact Hours
AREA I Course: *ENGL 1101	Degree Level Placement Scores	Composition and Rhetoric			3	45
AREA III Course: *MATH 1111/1101 Or Math 1112, 1113, or 1131	Degree Level Placement Scores	College Algebra/Math Modeling			3	45
AREA II Course: *PSYC 1101	Degree Level Placement Scores	Introductory Psychology			3	45
Degree Level Elec-Core from Area I, II, III, or IV	Degree Level Placement Scores	General Education Elective			3	45
AREA IV Course: Choose 1 *Elec-Humanities for Example: *ARTS 1101, *HUMN 1101 or *MUSC 1101		Degree Level Humanities Elective For example, Art Appreciation Introduction to Humanities Music Appreciation			3	45
Occupational Course: *BIOL 2113	Program Admission Pre/Co: ENGL 1101 Co: BIOL 2113L,	Anatomy and Physiology I			3	45
Occupation Course: *BIOL 2113L	Co: BIOL 2113	Anatomy and Physiology Lab I			3	45
Occupational Course: *BIOL 2114	Pre: BIOL 2113 BIOL 2113L Co: BIOL 2114L	Anatomy and Physiology II			3	45
Occupational Course: *BIOL 2114L	Pre: BIOL 2113 BIOL 2113L Co: BIOL 2114	Anatomy and Physiology Lab II			1	45
Occupational Course: *BIOL 2117	Pre: BIOL 2113 BIOL 2113L Pre/Co: BIOL 2117L	Introductory Microbiology			3	45

Occupational Course: *BIOL 2117L	Pre: BIOL 2113 BIOL 2113L Co: BIOL 2117	Introductory Microbiology Lab			1	45

Competitive Admissions Review Semester (Fall)						
Course #	Prerequisites	Course Description	Completion Date	Grade	Cr. Hr.	Contact Hours
First Semester in ASN Program (Spring)						
RNSG 2021	Program Admission Co: RNSG 2024	Fundamentals of Nursing			7	160
RNSG 2024	Program Admission Co: RNSG 2021	Pharmacology in Nursing			3	60
Second Semester in ASN Program (Summer)						
RNSG 2023	RNSG 2021, 2022 Co: RNSG 2022	Medical Surgical Nursing I			6	165
RNSG 2022	Pre: RNSG 2024 Co: RNSG 2023	Mental Health Nursing			5	105
Third Semester in ASN Program (Fall)						
RNSG 2029	Pre: RNSG 2021, 2022, 2023, 2024 Co: RNSG 2031	Medical Surgical Nursing II			6	150
RNSG 2031	Pre: RNSG 2021, 2022, 2023, 2024 Co: RNSG 2029	Maternal/Pediatric Nursing			7	170
Fourth Semester in ASN Program (Spring)						
RNSG 2033	Pre: RNSG 2021, 2022, 2023, 2024, 2029, 2031	Medical Surgical Nursing III – Capstone Course			6	180
Request for Graduation (Associate of Science in Nursing) _____ [OBJ]*Date:*						
Total Credits Needed to Graduate = 67						

Your Financial Aid Award

1. Complete a Free Application for Federal Student Aid (FAFSA)

Visit www.fafsa.gov and complete the 2023-2024 form. (See two important tips below and more information on page 3)

When possible, use the online IRS (Internal Revenue Service) data retrieval tool in FAFSA. The website will automatically transfer IRS information from your 2023 tax return. If you do not use the data retrieval tool, you may be required to request tax transcripts from the IRS. Tax returns will not be accepted. The verification process will delay your financial aid award.

Use Federal school code 005511

2. Complete the Coastal Pines Technical College (CPTC) In-House Financial Aid Information Form and submit to a CPTC financial aid technician.

3. Submit two proofs of Georgia Residency documents to a CPTC financial aid technician. See page 14 for additional information.

4. Three weeks after completing the FAFSA, check with a financial aid technician for results.

Financial Aid Deadlines: Students who do not meet the deadlines below may not receive financial aid during their first term of attendance and will have to pay tuition and fees at registration. Students who pay their own tuition and fees may be reimbursed if they later qualify for assistance.

SUMMER SEMESTER	FALL SEMESTER	SPRING SEMESTER
July 1, 2024	December 1, 2024	April 1, 2025

Free Application for Federal Student Aid (FAFSA)

2024-2025 FAFSA

What is the FAFSA?

The federal government uses the FAFSA form to determine your eligibility for financial aid, which can include grants, scholarships, work-study employment, and private student loans.

The FAFSA creates an EFC (Expected Family Contribution) number, which is your Expected Family Contribution. The EFC is the government's estimate, based on your FAFSA information, of what your family can contribute to your college cost of attendance in the coming academic year.

Your college will try to meet your estimated financial need through aid made up of funds from federal, state, school, and private sources. You will receive a financial aid award notification. Student aid rules change yearly. Coastal Pines Technical College requires all students applying for financial aid (except those in high school) to complete the FAFSA each year.

FSA ID: Your Online Identification

The FSA ID (a username and password) must be used to log in to certain U.S. Department of Education websites. Your FSA ID confirms your identity when you access your financial aid information and electronically sign Federal Student Aid documents.

Step 1: Apply for an FSA ID

Visit www.fsaid.ed.gov

Enter your log-in information (provide your e-mail address, a unique username, and password, and verify that you are at least 13 years old).

Enter your personal information (provide your Social Security number, name, and date of birth; include your mailing address, e-mail address, telephone number, and language preference; for security purposes, provide answers to five challenge questions).

Submit your FSA ID information (agree to the terms and condition; verify your e-mail address – this is optional, but helpful. By verifying your e-mail Address, you can use your e-mail address as your username when logging into certain ED websites. This verification also allows you to retrieve your username or reset your password without answering challenge questions).

Step 2: Gather Documents Needed

- You may need the following items to help you complete your online application:
- Your social security number and date of birth
- Current bank statements
- Value of assets: personal investments (stocks) and/or business and/or farm investments
- Alien registration card (non-citizens only)
- 2021 Federal tax return and W-2's (see Step 3)

Step 3: Complete the FAFSA

1. Complete the FAFSA on the Web at www.fafsa.gov

students and /or parents. Students and parents are encouraged to use the IRS Retrieval Tool, if possible, to transfer the data directly from the IRS website into their FAFSA. This is the most efficient and preferred method to complete the FAFSA.

Federal School Code is 005511

2. Submit the FAFSA.

Once you see your confirmation page, you will know you have successfully submitted your FAFSA. If you provide an email address on your FAFSA, you will automatically receive the confirmation page by e-mail. If you cannot print your confirmation page, please write down your confirmation number and date.

Step 4: Review your Student Aid Report (SAR)

The SAR is proof that your FAFSA was received. You should receive your electronic SAR in 1-3 days if you signed with your FSA ID.

It can take 2-3 weeks for the financial aid office to receive your application, so allow time for your college to receive your FAFSA.

FSA ID TIPS
- **Only the owner of the FSA ID should create and use the account.**
- **Never share your FSA ID.**
- **You can use your FSA ID to sign a FAFSA immediately.**

The IRS allows tax information to be entered on the FAFSA using the online IRS Data Retrieval Tool for

Georgia Residency Documents

Due to strict state guidelines pertaining to residency, students are now required to submit two proofs of Georgia Residency documents. If you are a dependent student*, proof of Georgia Residency documents are required on your parents, not you. If you graduated from a Georgia high school or earned your GED in Georgia, you must prove one year Georgia residency prior to the date the semester begins. If you did not graduate from a Georgia high school or obtain your GED in Georgia, you must prove two years of Georgia residency prior to the date the semester begins.

A dependent student is an individual under the age of 24 claimed on his/her parent's income tax return.

Documentary Evidence of Georgia Residency

Georgia Driver's License or Georgia ID	Georgia State Income Tax Return	Georgia Voters Registration Card	Georgia Property Tax Receipt

FAFSA Tips

The FAFSA is FREE, FAST, and EASY! If you have questions about the form, call the FAFSA Help Desk 1-800-4-FED-AID (1-800-433-3243).

Submit the FAFSA as soon as possible. Early submission maximizes your chance of receiving aid.

Use the IRS Data Retrieval Tool to download your tax data into the FAFSA, if possible.

Do not forget to sign the application. If you are filing as a dependent, make sure your parents obtain a FSA ID to sign electronically.

Do not leave a field blank. If a question does not apply, enter "0".

Enter your name on the FAFSA as it is shown on your social security card. Using anything other than the legal name will result in major delays during processing.

If you change your address after submitting the CPTC Application for Admission, you must go by the Admissions Office and complete a change of address form.

As set forth in its Coastal Pines Technical College Catalog and Student Handbook, Coastal Pines Technical College (CPTC) does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following persons have been designated to coordinate the College's implementation of non-discrimination policies: Student Title IX/Section 504/ADA Coordinator is the Vice President of Student Affairs for all students and campuses, 1777 West Cherry Street, Jesup, Georgia, 912.427.5899. and Employee/Public Title IX Coordinators Katrina Howard. khoward@coastalpines.edu or 912.427.5876 and Emily Harris eharris@coastalpines.edu or 912.287.4098.

Waycross	Golden Isles	Alma	Hazlehurst
1701 Carswell Avenue	3700 Glynco Parkway	101 West 17th Street	677 Douglas Highway
Waycross, GA 31503	Brunswick, GA 31525	Alma, GA 31510	Hazlehurst, GA 31539
(912)287-6584	(912) 262-4999	(912) 632-0951	(912) 379-0041
Jesup	Camden	Baxley	www.coastalpines.edu
1777 West Cherry St.	8001 The Lakes Blvd.	1334 Golden Isles	
Jesup, GA 31545	Kingsland, GA 31548	Pkwy. W.	
(912) 427-5800	(912) 510-3327	Baxley, GA 31513	
		(912) 367-1700	