

Employee Recognition Workshop

Recognizing employees through various recognition programs is a fantastic investment. Being appreciated is a basic human feeling and reaps great rewards. Praise and recognition are essential to an outstanding workplace and its employees.

Through our Employee Recognition workshop your participants will recognize the value of implementing even the smallest of plans. The cost of employee recognition is very minimal in relation to the benefits that will be experienced. Employee recognition programs have been shown to increase productivity, employee loyalty, and increased safety.

Workshop Objectives:

- Assess the type of Employee Recognition Program(s) your company needs
- Train leadership to recognize their employees
- Know when and where recognition is needed
- Construct a culture of recognition
- Maintain an effective Employee Recognition Program



1. Module Two: The Many Types of Incentive
 - a. Safety Incentives
 - b. Years of Service
 - c. Productivity
 - d. Attendance & Wellness Incentives
2. Module Three: Designing Employee Recognition Programs
 - a. Purpose
 - b. Employee Involvement
 - c. Budget
 - d. Keep it Simple
3. Module Four: How To Get The Buzz Out
 - a. Be Creative With Designs
 - b. Paper the Walls
 - c. Use Social Media
 - d. Go Mobile!
4. Module Five: It Starts From The Top!
 - a. Identifying Desirable Behaviors
 - b. Understanding the Goals of the Company
 - c. Setting Guidelines
 - d. Providing Recognition Templates
5. Module Six: Creating a Culture of Recognition
 - a. Keep Your Staff "In the Know"
 - b. Empower Employees with Peer to Peer Recognition
 - c. Team Building: Encourage Camaraderie
 - d. Motivate by Promoting Fun
6. Module Seven: The Best Things In Life Are Free!
 - a. Put a Spotlight on Employees in Staff Meetings
 - b. Write it Down
 - c. Display Your Appreciation
 - d. Make Work More Comfortable
7. Module Eight: A Small Gesture Goes A Long Way
 - a. Have a Party!
 - b. Make a Game of It
 - c. Reward with Small Gift
 - d. Give Them a Break
8. Module Nine: Pulling Out The Red Carpets
 - a. Have an Awards Ceremony
 - b. Win Large Items
 - c. Vacation
 - d. Career Advancement
9. Module Ten: The Don'ts of Employee Recognition
 - a. Don't Forget About The Art Of The High Five!
 - b. Don't Let It Become Boring
 - c. Popularity Contest or Recognition Program?
 - d. Make Sure the Prize is Motivational
10. Module Eleven: Maintaining Employee Recognition Programs
 - a. Change the Membership
 - b. Include In New Employee Orientation
 - c. Keep Marketing!
 - d. Annual Awards Ceremonies