



ASSOCIATE OF SCIENCE IN NURSING

JANUARY 2022 - Jesup Campus

Competitive Admissions Requirement Booklet

As set forth in its Coastal Pines Technical College Catalog and Student Handbook, Coastal Pines Technical College (CPTC) does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following persons have been designated to coordinate the College's implementation of non-discrimination policies: Katrina Howard, Title IX Coordinator, Jesup Campus, 1777 West Cherry Street, Jesup, Georgia, khoward@coastalpines.edu, 912.427.5876; Brittaney Coleman, Title IX Coordinator, Waycross Campus, 1701 Carswell Avenue, Waycross, Georgia, bcoleman@coastalpines.edu, 912.287.4098; Cathy Montgomery, ADA/Section 504 Coordinator, All Campuses, 3700 Glynco Pkwy., Brunswick, Georgia, cmontgomery@coastalpines.edu, 912..262.9995.



Full Approval Granted: September 9, 2021

Georgia Board of Nursing
237 Coliseum Drive
Macon, GA 31217-2858
(478) 207-1640

<http://sos.ga.gov/index.php/licensing/plb/45>

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Associate of Science in Nursing (ASN) Program Jesup Campus Acceptance Procedures

Admission to the Coastal Pines Technical College Associate of Science in Nursing (ASN) Program is academically competitive. Prospective students will be ranked by scores and the top candidates will be admitted to the upcoming class, based solely on the approved admissions criteria. Applications and admission requirements submitted after the posted deadlines will not be accepted. The deadline for the January 2023 class is September 22, 2022. Students will be notified by mail regarding their acceptance status after the evaluation process is complete. *Acceptance/Denial letters will be mailed out late October.*

Admissions Requirements:

1. Submit CPTC Admission Application and \$25 application fee. (Returning students do not pay the application fee). There will be a SurveyMonkey link for the application.
2. Submit proof of age such as a valid state driver's license or birth certificate. (Must be at least 18 years of age at time of program entry).
3. Submit official transcripts for high school diploma/GED and all colleges attended. Mail to: Coastal Pines Technical College, Office of the Registrar, 1777 West Cherry Street, Jesup, Georgia 31545.
4. Obtain acceptable placement testing exam scores no older than 5 years from the date of admission into the program or have successfully completed with a "C" or better degree level, transferable English and College Algebra from a regional or national accredited college, university, or other postsecondary institution that is recognized by the US Department of Education. (College Algebra must be no older than 5 years from the date of program admission). Additionally, the English and College Algebra courses must be equivalent to the entry-level English and Math required for the CPTC ASN Program.
5. **All courses must be completed by the application deadline (September), except for the following:**
 - a. Humanities elective
 - b. Psychology
 - c. General Elective core elective.

You may take one or all the courses (5 a-c) during Fall semester awaiting decision on entry to program. However, **all required core/prerequisites** courses must be completed prior to entry into the nursing program.

6. A minimum prerequisite GPA requirement for admission is 2.8 for the prerequisite competitive admission courses. If a prerequisite course has been taken twice, only the most recent attempt is accepted (regardless of previous grade). Successful completion of a prerequisite course means making a grade of "C" or better. BIOL 2113, BIOL 2113L, BIOL 2114, BIOL 2114L, BIOL 2117, BIOL 2117L, and MATH 1111/1101 will not be accepted if completed five (5) years or more prior to admission to the ASN program. Courses that the student has exempted and/or articulated for credit

do not qualify for competitive admission points.

7. ASN Program prerequisite science and math courses are as follows:

Less than 5 years old at program admission:

- a. BIOL 2113 Anatomy and Physiology I
- b. BIOL 2113L Anatomy and Physiology I Lab
- c. BIOL 2114 Anatomy and Physiology II
- d. BIOL 2114L Anatomy and Physiology II Lab
- e. BIOL 2117 Introductory Microbiology
- f. BIOL 2117L Introductory Microbiology Lab
- g. Math 1111 College Algebra or 1101 Math Modeling

They must be within 5 years of the start date for program. No exceptions.

MATH 1111 College Algebra or Math 1101 Math Modeling (*less than 5 years old from program admission*)

No time limited on these courses:

- a. ENGL 1101 Composition and Rhetoric
- b. PSYC 1101 Introductory Psychology
- c. Area IV (Humanities Elective)
- d. One Elective Core from Area I, II, III, or IV

Competitive Admission GPA Scoring and Ranking Rubric:

Each area (GPA and HESI) will be worth 50% of your competitive ranking.

GPA	Score	HESI	Score
4.0	50	100	50
3.9	49	99	49
3.8	48	98	48
3.7	47	97	47
3.6	46	96	46
3.5	45	95	45
3.4	44	94	44
3.3	43	93	43
3.2	42	92	42*
3.1	41*	91	41
3.0	40	90	40
2.9	39	89	39
2.8	38	88	38
Total		Total	

The two scores will be added together, and this will be your competitive score/ranking.

*For example, if your GPA is 3.1 you are awarded 41 points for GPA and if your HESI conversion score was 92, you are awarded 42 points for HESI totaling your ranking score as 83 (41 +42).

- All ASN applicants are required to complete and obtain the minimum score on the ASN Pre- Admission Assessment (HESI) exam before being accepted into the ASN Program. The ASN Pre- Admission Assessment (HESI) exam includes of the following sections: Math, Science (Anatomy and Physiology), English (Vocabulary, Grammar, and Reading Comprehension), and two Style/Profile sections. CPTC *strongly* recommends that applicants never take the HESI exam until completion of BIOL 2114 Anatomy and Physiology II (and Lab). Only two attempts are allowed for applicants to complete the English, Math, and Sciences sections with a minimum composite score of “75” on each
- Remediation is strongly encouraged for any applicant who is unsuccessful (on any section) after the first HESI exam, before retaking any section(s) of the HESI. Copies of the HESI Admission Assessment Exam Review, 5th Edition (ISBN# 9780323582261) on reserve in all CPTC Libraries for student use. In addition, the HESI review book is also available for online purchase at www.elsevier.com and HESI A2 is available to download. The HESI exam score is acceptable for two (2) years from the date (month and year) it is taken. *
- Applicants who do not achieve a composite score of “75” on one or more sections of the HESI

assessment exam after two (2) attempts will not be considered for admission into the ASN Program but may reapply to the ASN Program after one year. At the time of readmission, the applicant can retake the ASN Pre-Admissions assessment exam to attempt to obtain the required scores for ASN Program admission. Again, two attempts will be allowed to meet the qualifying ASN Pre-Admission HESI Assessment exam scores.

HESI Competitive Admission Scoring: Cumulative HESI score for English, Math and Science will be used to determine the competitive score. Your score will be converted to a percentage score, for example, 300 would equate to 100% score.

All students are subject to the competitive admissions selection process for the ASN program. The number of selected students for any given semester will be based on the number of available clinical openings in the program. Overall, the number of students selected may vary by semester. All ASN Program Openings are competitive; therefore, it is not guaranteed that a higher GPA will progress within a specific semester.

Tiebreaker: In the event of a tie in ranking, the following will be used to break the tie for the students involved:

- First – Highest HESI Science Score
- Second – Highest HESI Math Score
- Third – The student with an Allied Health Diploma with current Georgia license
- Fourth – Highest overall College GPA.

These tiebreakers will be used in the order presented above and will proceed until the tie is broken.

Once accepted into the ASN program, all students must complete a Health Examination, Clinical Health Requirements (i.e., vaccinations). Please recognize if you defer vaccination, you may not be able to be placed clinically. We cannot guarantee clinical placement if you choose to be unvaccinated. If we cannot place you in a clinical setting, you will not be able to progress in the ASN program.

This is not a college or TCSG policy, however, it may be an agency policy and we must abide by the policy.

Criminal Background check and Drug Screen are required prior to clinical placement. If a clinical agency refuses a student due to criminal background check or drug screen, the student will not be able to process. Again, TCSG nor CPTC refuses placement based on these items, only the agency can refuse. A current American Heart Association Health Care Provider BLS CPRcard is required of all ASN students at program entrance. No other CPR cards are acceptable. This information will be shared in acceptance packets provided to students at the program orientation.

Coastal Pines Technical College

HESI TESTING FOR FUTURE ASN STUDENTS

HESI testing is now available ONLINE, through ProctorU, Exam Fee: \$70.00
Dates: April 15 - September 15, 2022

A Study Guide is available for purchase through your Evolve account: Admission Assessment Exam Review, 5th Edition, by HESI, ISBN: 9780323582261

CPTC requires the following sections on the HESI exam: Math, Science (Anatomy & Physiology), English (Reading Comprehension) and a Critical Thinking section.

Elsevier has set up your HESI exam with online proctoring through ProctorU. They've created a [new website](#) to walk you through how to set up an account, submit payment, schedule your exam, and access support if needed. **If you've ever used ProctorU before, you CANNOT use your standard institution account.** The process is a bit unique for these HESI exams, so please follow the steps outlined on the website. **Please read ALL the instructions on the website before scheduling your exam.**

When you get to the point of scheduling your exam, please look for this exam name:
RN Admission Assessment with Critical Thinking(A2) (1st Time Tester)

Here are a few notes about online proctoring with ProctorU to help prepare you for your exam:

- I can't stress enough how important it is to read through all the information on [this website](#).
- You'll need a computer, a webcam, and a microphone to take this exam. You will also need to be in a well-lit, private and quiet area that is free from interruption.
- You will need your Evolve username and password to test (you will be prompted for this after starting your exam session with ProctorU).
- You will be connected to a live proctor for this exam. Your face and your screen will also be recorded through the duration of the exam.
- You will be asked to show your entire testing space during the start-up process.
- The start-up process will take between 10-15 minutes and does not deduct against your actual exam time.
- It is important that you have enough bandwidth available during the exam. Be aware that other people on your network streaming videos or using excessive bandwidth can impact your testing experience.
- Please test your equipment before getting started (instructions in the links).
- You must register at least 72hrs in advance of any exam.

You have all worked very hard to get to this point and I'm excited for you to take this next step!

After your registration is complete, if you experience any technical difficulties, please contact the ProctorU help desk.

ProctorU Support Hours:

- Phone: 855.772.8678
- Email at help@proctoru.com or live chat [here](#)
- Test-Taker Support and support resources are available 8 AM-8 PM (CST)

HESI Support Hours:

- Phone: 1-800-222-9570
- Monday – Sunday: 6am –12am (CST)

For those of you who have not tested with ProctorU before.

Below is the link where you can register for Test Taker Training to walk you through best practices for taking a HESI exam with ProctorU.

<https://attendee.gotowebinar.com/rt/7527973898416411919>

**You can choose to purchase 1 retake exam. Follow the same instructions until you get to the point of scheduling your 2nd exam, then look for this exam name:*

RN Admission Assessment with Critical Thinking(A2) (^{2nd} Time Tester)

If you want more information for the Associate of Science in Nursing program, please email Gloria Jackson at gjackson@coastalpines.edu or phone 912.427.5819 and leave a detail message and phone number. 912.427.6265.

Associate of Science in Nursing (ASN) Program Student Checklist

Your CPTC admissions file must be complete prior to acceptance into the Associate of Science in Nursing Program. The following checklist is provided for your personal use to help ensure your file is completed by the posted deadline.

- Complete all required prerequisite requirements by the end of Summer Semester, prior to applying for the program. You may take electives, Psychology/General Elective/Humanities elective during Fall semester as this is not required prior to application, but must be completed prior to starting the nursing program.
- Complete CPTC Admission Application and pay the \$25 Application (if not completed previously). Applications are available at the CPTC Student Affairs Office, online through GAfutures.org, or through the college website: www.coastalpines.edu. Click on the Admissions Application button, which refers to the type of student you are (regular, dual enrollment or veteran).
- Provide Proof of Age and Lawful Presence Verification (i.e. Birth Certificate or Driver's License).
- Have acceptable admission placement exam scores (no older than 5 years) OR have completed successfully with a "C" or better, transferable English and college algebra. College algebra must not be older than five (5) years, and must be from a college, university, or other postsecondary institution that is accredited by a regional or national accreditation agency recognized by the U.S. Department of Education at the time of coursework completion. These courses must be equivalent to the entry-level English and math required for the ASN Program. If the college algebra class is over five years, you will be required to retake the college algebra course.
- Provide an official copy of your high school transcript or GED transcript to any CPTC Admissions office.
- Provide an official copy of ALL college and/or technical college transcripts to: CPTC Registrar's Office; 1777 West Cherry Street; Jesup, GA 31545.
- Take the Pre-Admission ASN Assessment Exam (HESI). The exam covers English, Math, and Science. Additional HESI exam information is available in the ASN competitive admission requirement booklet. This can be obtained by contacting the CPTC Office of Admissions at 912-427-1600, or by contacting CPTC ASN faculty: Dr. Darrell Thompson, RN, DNP, ACNP-BC, FNP-BC, Director, Associate of Science Nursing Program, 912-427-1525 or Ms. Gloria Jackson, Administrative Assistant, 912.427.5819.
- Complete your Financial Aid at www.FAFSA.ed.gov. CPTC Federal School Code is: 005511

General or Financial Aid Questions? Call any CPTC Campus office: Alma 912-632-0951, Baxley 312-367-1700, Camden 912-510-3327, and Golden Isles 912-262-4999, Hazlehurst 912-379-0041, Jesup 912-427-1959, Waycross 912-287-6584.



**Associate of Science in Nursing
Student Advisement Guide (Spring 2022)
Jesup**

Course #	Prerequisites	Course Description	Sem. Seq.	Completion Date	Grade	Cr. Hr.	Contact Hours
First Semester (Spring)							
<i>Occupational Course:</i> *BIOL 2113	Program Admission Pre/Co: BIOL 2113L, ENGL 1101	Anatomy and Physiology I	1			3	45
<i>Occupational Course:</i> *BIOL 2113L	Pre/Co: BIOL 2113	Anatomy and Physiology Lab I	1			1	45
*Degree Level Elec-Core from <i>Area I, II, III, or IV</i>	Degree Level Placement Scores	General Education Elective	3			3	45
<i>AREA I Course:</i> *ENGL 1101	Degree Level Placement Scores	Composition and Rhetoric	1			3	45
<i>AREA III Course:</i> *MATH 1111/1101 (or higher level math class)	Degree Level Placement Scores	College Algebra/Math Modeling	1			3	45
Second Semester (Summer)							
<i>Occupational Course:</i> *BIOL 2114	BIOL 2113, BIOL 2113L Pre/Co: BIOL 2114L	Anatomy and Physiology II	2			3	45
<i>Occupational Course:</i> *BIOL 2114L	BIOL 2113, BIOL 2113L Pre/Co: BIOL 2114	Anatomy and Physiology Lab II	2			1	45
<i>Occupational Course:</i> *BIOL 2117	BIOL 2113, BIOL 2113L Pre/Co: BIOL 2117L	Introductory Microbiology	3			3	45
<i>AREA II Course:</i> *PSYC 1101	Degree Level Placement Scores	Introductory Psychology	2			3	45
<i>Occupational Course:</i> *BIOL 2117L	BIOL 2113, BIOL 2113L Pre/Co: BIOL 2117L	Introductory Microbiology Lab	3			1	45
<i>AREA IV Course: Choose 1</i> *Elec-Humanities *ARTS 1101, *HUMN 1101 or *MUSC 1101	Pre/Co: MUSC 1101	Degree Level Humanities Elective Art Appreciation Introduction to Humanities Music Appreciation	2			3	45
Competitive Admissions Review Semester (Fall)							
Course #	Prerequisites	Course Description	Sem. Seq.	Completion Date	Grade	Cr. Hr.	Contact Hours
Third Semester (Spring)							
RNSG 2021	Program Admission BIOL2113, BIOL2113L, BIOL2114, BIOL2114L, ENGL1101, MATH1111,, BIOL2117, 2117L, CO: RNSG 2024	Fundamentals of Nursing	3			7	160
RNSG 2024	Program Admission BIOL2113, BIOL2113L, BIOL2114, BIOL2114L, ENGL1101, MATH1111,, BIOL2117, 2117L, Co: RNSG 2021	Pharmacology in Nursing	3			3	60
Fourth Semester (Summer)							
RNSG 2023	RNSG 2024, 2021 Co: RNSG 2022	Medical Surgical Nursing I	4			6	165



**Associate of Science in Nursing
Student Advisement Guide (Spring 2022)
Jesup**

RNSG 2022	BIOL2113, BIOL2113L, BIOL2114, BIOL2114L, ENGL1101, MATH1111, BIOL2117, 2117L, RNSG 2021, RNSG 2024 CO: RNSG 2023	Mental Health in Nursing	4			5	105
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Fifth Semester (Fall)							
RNSG 2029	RNSG 2021, 2022, 2023, 2024 Co: RNSG 2031	Medical Surgical Nursing II	5			6	150
RNSG 2031	RNSG 2021, 2022, 2023, 2024 Co: RNSG 2029	Maternal/Pediatric Nursing	5			7	170
Sixth Semester (Spring)							
RNSG 2033	RNSG 2021, 2022, 2023, 2024, 2029, 2031	Medical Surgical Nursing III – Capstone Course	6			6	180
Request for Graduation (Associate of Science in Nursing)						Date:	
Total Credits Needed to Graduate = 67							

I acknowledge that I have received counseling and advisement as to the preferred course sequencing and acknowledge that it is my responsibility to ensure adherence to the schedule. Additionally, I am aware that after entering RNSG 2021, I have three years to complete the program. I understand that a grade of “C” or above is required for successful completion of any course and a semester GPA of 2.0 must be maintained to remain in the program. I also understand that rounding is not allowed when calculating GPA for a semester or for overall GPA.

I understand that if I vary from the prescribed course sequence listed above, I may be unable to graduate within the regular program length and may not be able to schedule courses as needed.

Signature *Date*

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Waycross
1701 Carswell Avenue
Waycross, GA 31503
912.287.6584

Golden Isles
3700 Glynco Parkway
Brunswick, GA 31525
912.262.4999

Alma
101 West 17th Street
Alma, GA 31510
912.632.0951

Hazlehurst
677 Douglas Highway
Hazlehurst, GA 31539
912.379.0041

Jesup
1777 West Cherry St.
Jesup, GA 31545
912.427.5800

Camden
100 Keith Dixon Way
Kingsland, GA 31548
912.522.4510

Baxley
1334 Golden Isles Pkwy.
Baxley, GA 31513
912.367.1700

www.coastalpines.edu

Your Financial Aid Award

1. Complete a Free Application for Federal Student Aid (FAFSA)

Visit www.fafsa.gov and complete the 2021-2022 form. (See two important tips below and more information on page 3)

When possible, use the online IRS data retrieval tool in FAFSA. The website will automatically transfer IRS information from your 2019 tax return. If you do not use the data retrieval tool, you may be required to request tax transcripts from the IRS. Tax returns will not be accepted. The verification process will delay your financial aid award.

Use Federal school code [005511](#)

2. Complete the Coastal Pines Technical College (CPTC) In-House Financial Aid Information Form and submit to a CPTC financial aid technician.

3. Submit two proofs of Georgia Residency documents to a CPTC financial aid technician. See page 14 for additional information.

4. Three weeks after completing the FAFSA, check with a financial aid technician for results.

Financial Aid Deadlines: Students who do not meet the deadlines below may not receive financial aid their first term of attendance and will have to pay tuition and fees at registration. Students who pay their own tuition and fees may be reimbursed if they later qualify for assistance.

SUMMER SEMESTER

Please check
FA dates

FALL SEMESTER

Please
check FA
data

SPRING SEMESTER

Please check FA
data

Free Application for Federal Student Aid (FAFSA)

2022-2023 FAFSA

What is the FAFSA?

The federal government uses the FAFSA form to determine your eligibility for financial aid, which can include grants, scholarships, work-study employment and private student loans.

The FAFSA creates an EFC number, which is your Expected Family Contribution. The EFC is the government's estimate, based on your FAFSA information, of what your family can contribute to your college cost of attendance in the coming academic year.

Your college will try to meet your estimated financial need through aid made up of funds from federal, state, school and private sources. You will receive a financial aid award notification. Student aid rules change on a yearly basis. Coastal Pines Technical College requires all students applying for financial aid (except those in high school) to complete the FAFSA each year.

FSA ID: Your Online Identification

The FSA ID (a username and password) must be used to log in to certain U.S. Department of Education websites. Your FSA ID confirms your identity when you access your financial aid information and electronically signs Federal Student Aid documents.

Step 1: Apply for a FSA ID

Visit www.fsaaid.ed.gov

Enter your log-in information (provide your e-mail address, a unique username, and password, and verify that you are at least 13 years old).

Enter your personal information (provide your Social Security number, name, and date of birth; include your mailing address, e-mail address, telephone number, and language preference; for security purposes, provide answers to five challenge questions).

Submit your FSA ID information (agree to the terms and condition; verify your e-mail address – this is optional, but helpful. By verifying your e-mail Address, you can use your e-mail address as your username when logging into certain ED websites. This verification also allows you to retrieve your username or reset your password without answering challenge questions).

Step 2: Gather Documents Needed

- You may need the following items to help you complete your online application:
- Your social security number and date of birth • Current bank statements
- Value of assets: personal investments (stocks) and/or business and/or farm investments • Alien registration card (non-citizens only)
- 2016 Federal tax return and W-2's (see Step 3)

Step 3: Complete the FAFSA

1. Complete the FAFSA on the Web at www.fafsa.gov

The IRS allows tax information to be entered on the FAFSA using the online IRS Data Retrieval Tool for students and /or parents. Students and parents are encouraged to use the IRS Retrieval Tool, if possible, to transfer the data directly from the IRS website into their FAFSA. This is the most efficient and preferred method to complete the FAFSA.

Federal School Code is 005511

2. Submit the FAFSA.

Once you see your confirmation page, you will know you have successfully submitted your FAFSA. If you provided an email address on your FAFSA, you will automatically receive the confirmation page by e-mail. If you cannot print your confirmation page, please write down your confirmation number and date.

Step 4: Review your Student Aid Report (SAR)

The SAR is proof that your FAFSA was received. You should receive your electronic SAR in 1-3 days if you signed with your FSA ID.

It can take 2-3 weeks for the financial aid office to receive your application, so allow time for your college to receive you FAFSA.

- **FSA ID TIPS Only the owner of the FSA ID should create and use the account.**
- **Never share your FSA ID.**
- **You can use your FSA ID to sign a FAFSA immediately.**

Georgia Residency Documents

Due to strict state guidelines pertaining to residency, students are now required to submit two proofs of Georgia Residency documents. If you are a dependent student*, proof of Georgia Residency documents are required on your parents, not you. If you graduated from a Georgia high school or earned your GED in Georgia, you must prove one year Georgia residency prior to the date the semester begins. If you did not graduate from a Georgia high school or obtain your GED in Georgia, you must prove two years of Georgia residency prior to the date the semester begins.

**A dependent student is an individual under the age of 24 claimed on his/her parent's income tax return.*

Documentary Evidence of Georgia Residency

**Georgia Driver's
License or Georgia ID**

**Georgia State
Income Tax Return**

**Georgia Voters
Registration
Card**

**Georgia Property Tax
Receipt**

FAFSA Tips

The FAFSA is FREE, FAST, and EASY! If you have questions about the form, call the FAFSA Help Desk 1-800-4-FED-AID (1-800-433-3243).

Submit the FAFSA as soon as possible. Early submission maximizes your chance of receiving aid.

Use the IRS Data Retrieval Tool to download your tax data into the FAFSA, if possible.

Do not forget to sign the application. If you are filing as a dependent, make sure your parents obtain a FSA ID to sign electronically.

Do not leave a field blank. If a question does not apply, enter "0".

Enter your name on the FAFSA as it is shown on your social security card. Using anything other than the legal name will result in major delays during processing.

If you change your address after submitting the CPTC Application for Admission, you must go by the Admissions Office and complete a change of address form.

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Waycross
1701 Carswell Avenue
Waycross, GA 31503
(912)287-6584

Golden Isles
3700 Glyngo Parkway
Brunswick, GA 31525
(912) 262-4999

Alma
101 West 17th Street
Alma, GA 31510
(912) 632-0951

Hazlehurst
677 Douglas Highway
Hazlehurst, GA 31539
(912) 379-0041

Jesup
1777 West Cherry St.
Jesup, GA 31545
(912) 427-5800

Camden
8001 The Lakes Blvd.
Kingsland, GA 31548
(912) 510-3327

Baxley
1334 Golden Isles
Pkwy. W.
Baxley, GA 31513
(912) 367-1700

www.coastalpines.edu